**FOULNESS ISLAND PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday **5th June, 2019**, in Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

This meeting will be open, in part, to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date:

John Watson.

Clerk to the Foulness Island Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive notification from any persons present of intent to record the meeting.**
3. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
4. **To sign as a correct record the minutes of the Full Council meeting held on 8th May, 2019** *(minutes attached).*
5. **To receive a report from the District and County Councillors for the area on any matters of interest.**
6. **Financial Matters**
7. To approve,
8. Payment requests for May/June 2019 *(schedule to be circulated)*
9. Receipts for May/June 2019 *(schedule to be circulated).*
10. **Annual Internal Audit Report**
11. To note and approve the Annual Internal Audit Report 2018/19 in the Annual Return (Annual Governance and Accountability Return 2018/19 (Page 4). *(Copy attached).*
12. **Annual Return**
13. To approve and sign the Certification of Exemption from the limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. (Annual Governance and Accountability Return 2018/19 (Page 3). *(Copy attached).*
14. To approve and sign Section 1 – Annual Governance Statement 2018/19 in the Annual Return (Annual Governance and Accountability Return 2018/19 (Page 5). *(Copy attached).*
15. To approve and sign Section 2 – Accounting Statements 2018/19 in the Annual Return (Annual Governance and Accountability Return 2018/19 (Page 6). *(Copy attached).*

1. **Internal Audit Report 2018/2019**
2. To approve the Internal Audit Report 2018/2019 dated 12th May 2019 prepared by Auditing Solutions Ltd (Copy attached).
3. **Appointment of Auditor for 2019/20**
4. To consider and approve the proposal that Auditing Solutions be appointed Internal Auditor to Foulness Parish Council for the year 2019/20.
5. **Report of Meetings Attended**
6. To receive reports from the Clerk and Councillors about any meetings attended.
7. **Clerk’s Report**
8. To receive a report from the Clerk about various outstanding matters and to take action as required.
9. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
10. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**

Issued 30th May, 2019.